

VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

Date: March 5, 2020

Name : **REMENITA J. SOLIS** 
Signature
Designation : Administrative Aide VI
Destination : NBI, Ormoc City
Date of Travel : March 6, 2020
Purpose : To get NBI Clearance at NBI, Ormoc City.

Estimated Expenses : **OFFICIAL TIME**
Source of Funds : _____

Transportation:
☐ College Vehicle
☒ Public Conveyance


VICTOR B. ASIO
Supervisor

RECOMMENDING APPROVAL:

Dept. Head/Chairman

In-charge of funds (If other than the
Dept/Office Head)

VP President for Research and Extension

APPROVED:


EDGARDO E. TULIN
President

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