



## Notice of Step Increment Due to Length of Service

June 14, 2022

**Dr. Lijueraj J. Cuadra**  
Department of Teacher Education  
VSU, Visca, Baybay, Leyte

Dear Dr. **Cuadra**:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Associate Professor V** is hereby adjusted effective March 31, 2021 as follows:

- |  |  |
|--|--|
| 1. Actual monthly basic salary as of March 30, 2021<br>(SG <u>23</u> , Step <u>3</u> )       | <b>₱ 79,336.00</b><br>(952,032.00 p.a) |
| 2. Add: one (1) Step Increment<br>Due to Length of Service                                   |  |
| 3. Adjusted monthly basic salary effective March 31, 2021<br>(SG <u>23</u> , Step <u>4</u> ) | <b>₱ 80,583.00</b><br>(966,996.00 p.a) |

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President

Position Title: Associate Professor V  
Salary Grade: 23  
Item No. FY 2020 Plantilla of Personnel: APRO5-43-2016

*This cancels and replaces the NOSI issued on March 4, 2021.*

cc: OHRA, ODHRM, OHRSPPR, OHPLB

