

## OFFICE OF THE PRESIDENT

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: <a href="mailto:pree@vsu.edu.ph">pree@vsu.edu.ph</a> Website: www.vsu.edu.ph

## Notice of Step Increment Due to Length of Service

May 25, 2021

Mr. Jovel M. Aberilla IHK VSU, Visca, Baybay, Leyte

Dear Mr. Aberilla:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Instructor I** is hereby adjusted effective June 10, 2020 as follows:

1. Actual monthly basic salary as of June 9, 2020 (SG 12, Step 2)

**24,779.00** (297,348.00 p.a)

- 2. Add: one (I) Step Increment Due to Length of Service
- Adjusted monthly basic salary effective June 10, 2020 (SG 12, Step 3)

**25,067.00** (300,804.00 p.a)

The salary adjustment is subject to review and post-audit, and to appropriate readjustment and refund if found not in order.

Very truly yours,

EDGARDO E. TULIN

President

Position Title: Instructor I

Salary Grade: 12

Item No. FY 2020 Plantilla of Personnel: INST1- 3-2009

cc: OHRA, ODHRM, OHRSPPR, OHPLB

J5/28/21

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



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may **2**8, 2021

Mr. Jovel M. Aberllia IHK WSU, Visca, Peybay, Loyte

Dear Mr. Abarilla:

Pursuant to Joint Civil Sarvice Commission (CSC) and Department of Budget and Management (DEM) Join Choular No. it s. 2012 dated. September 3, 2012, innocentaring frem (4)(d), of the Sonate and House or Recorded as Join Resonation No. 4, s. 2009, approved on June 17, 2005, your calary as Instructor the hereby advisited effective June 10, 2025 as follows:

Actual monthly besic salary as of title 9, 2020.
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 Add: one (l) Step Increment Due to Length of Sarrice

3. Adjusted monthly basic sciency officitive June 10, 2000 (343-12, Step 2.)

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Very buly yours.

EDGARDO ETTULIS President (2

Position Title: Instructor | Selvey Orage: 42

Salary Grade: 12

Item No. FY 2020 Plantilla of Pérsonnal: INRT1- 3-1008

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