



Notice of Step Increment/s Due to Meritorious Performance

June 14, 2022

Prof. Alan B. Loreto
PhilRootcrops
VSU, Visca, Baybay City, Leyte

Dear Prof. **Loreto**:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Professor II** is hereby adjusted effective January 1, 2021 as follows:

1. Actual monthly basic salary as of January 1, 2021 (SG25, Step 4) ₱ 103,808.00 (1,245,696.00)
2. Add: Two (2) Step Increment/s Due to Meritorious Performance
3. Adjusted monthly basic salary effective January 1, 2021 (SG 25, Step 6) ₱ 107,224.00 (1,286,688.00)

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: Professor II
Salary Grade: 25
Item No. FY 2020 Plantilla of Personnel: PROF2-12-2011

cc: OHRA, ODHRM, OHRSPPR, OHPLB

JB 6/20/22