

OFFICE OF THE PRESIDENT

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph

Website: www.vsu.edu.ph

Notice of Step Increment Due to Length of Service

May 25, 2021

Ms. Florife A. Gatchalian IHK VSU, Visca, Baybay, Leyte

Dear Ms. Gatchalian:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as Instructor III is hereby adjusted effective July 18, 2020 as follows:

1. Actual monthly basic salary as of July 17, 2020 (SG 14, Step 2)

₱ 29,621.00 (355,452.00 p.a)

- 2. Add: one (I) Step Increment Due to Length of Service
- 3. Adjusted monthly basic salary effective July 18, 2020 (SG 14, Step 3)

₹ 29,969.00 (359,628.00 p.a)

The salary adjustment is subject to review and post-audit, and to appropriate readjustment and refund if found not in order.

Very truly yours,

President IM

Position Title: Instructor III

Salary Grade: 14

Item No. FY 2020 Plantilla of Personnel: INST3-16-2011

cc: OHRA, ODHRM, OHRSPPR, OHPLB

Vision: Mission:

- 18/28/21



Medalie: www.sarbombji ទួយ**នា! មុឌពទេខ**ងា ភាពីមាននៅ នៃវាជាជីវិកាន្តិ Mison daybay. Jiby, Fayle 6521-A. Fill openies Phispolifia of 603-9000 fods: 663-732? OMBLOR OR MAR BERRAL FAR

Motice of Step inormners Due to Lougth of Skivice

May 26, 2021

WSU, Visca Baybay, Leyte 11-11-图s. Florife A. Gatchallen

Dear Ms. Gatchaffan:

18, 2020 as follows: approved on June 17, 2009, your salaly as tristingfor fill is hereby adjusted effective July item (4)(d) or the Senato an Flouse of Representatives Joint Resolution No. 4, s. 2009, Managoment (DBN) Joint Circular No. [1 s. 2012 dated. September 3, 2012. Implementing Pursuant to Joint Civit Service Commission (CSC) and Department of Budget and

(Sci 14, Step 2.) 1. Actual monthly besit palary as of 10/3 17, 2020.

V: 29, 627, 0**0** (355,452,16 p.e)

Das to Length of Service 2. Add: one (I) Step Increment

(80 18, 549 2)

? Adjusted monthly basic salary affective July 18, 2020.

୍ର **ଓଡ଼ି ଓଡ଼ିଆ** (୨୯ **୯.୬)** ଆ**ଓଡ଼ିଆ (୨୯ ୯.୬)**

adjustment and refund if found not in grden. The salary admirment is adject to review and post-audit, and to appropriate is:

Very finly yours

President je EDON DO E UNIM

Position Title: Instructor III

Salary Orade: 14

tiem No. F / 2020 Plantille of Percomet: INSTS-16-2011

CO OHEA, ODMEM, ONE SPPR, CAPLE