



Notice of Step Increment/s Due to Meritorious Performance

June 14, 2022

Dr. Seregena Ruth L. Martinez
Department of Liberal Arts & Behavioral Sciences
VSU, Visca, Baybay City, Leyte

Dear Dr. **Martinez**:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Associate Professor V** is hereby adjusted effective January 1, 2021 as follows:

1. Actual monthly basic salary as of January 1, 2021 (SG23, Step 4) ₱ 80,583.00 (966,996.00)
2. Add: Two (2) Step Increment/s Due to Meritorious Performance
3. Adjusted monthly basic salary effective January 1, 2021 (SG 23, Step 6) ₱ 83,235.00 (998,820.00)

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: Associate Professor V
Salary Grade: 23
Item No. FY 2020 Plantilla of Personnel: APRO5-42-2016

cc: OHRA, ODHRM, OHRSPPR, OHPLB

js 6/20/22