



Notice of Step Increment Due to Length of Service

June 23, 2022

Ms. Ma. Fedelina B. Reyes
University Services Health, Emergency & Rescue
VSU, Visca, Baybay, Leyte

Dear Ms. Reyes:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Nursing Attendant II** is hereby adjusted effective June 1, 2022 as follows:

1. Actual monthly basic salary as of May 31, 2022
(SG 6, Step 4) **₱ 17,269.00**
(207,228.00 p.a)
2. Add: one (1) Step Increment
Due to Length of Service
3. Adjusted monthly basic salary effective June 1, 2022
(SG 6, Step 5) **₱ 17,402.00**
(208,824.00 p.a)

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: Nursing Attendant II
Salary Grade: 6
Item No. FY 2020 Plantilla of Personnel: NATT2-1-2010

cc: OHRA, ODHRM, OHRSPPR, OHPLB

