VISAYAS STATE UNIVERSITY

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NOTICE OF SALARY ADJUSTMENT

21-January-2021

Mr. Arnel P. Gucela
DYDC
VSU, Visca, City of Baybay, Leyte

Dear Mr. **Gucela**:

Pursuant to National Budget Circular No. 584 dated January 6, 2021 implementing Republic Act No. 11466 dated January 8, 2020, your salary is hereby adjusted effective January 1, 2021 as follows:

1. Adjusted monthly basic salary effective January 1, 2021, under the New Salary Schedule; SG: 6, Step: 2 — ₱ 16,325.00 (195,900.00) p.a.

2. Actual monthly basic salary as of December 31, 2020; SG: 6, Step: 2 — 15,643.00 (187,716.00) p.a.

3. Monthly salary adjustment effective: January 1, 2021 (1-2) — ₱ 682.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

EDGARDO E. TULIN
President

Position Title: Administrative Aide VI
Salary Grade: 6
Item No. FY 2020 Plantilla of Personnel: ADA6-108-2004

cc: OHRA, ODHRM, OHRSPPR, OHPLB