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PR-2023-0629-126121



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 43-5-2046-2023-5-0-7

PR No.: GF-2023-06-01056

Date: 06-29-2023

Dept./Office: DSS

Category: IT Supplies and
 Equipment

Section/End-User: Emelita S. Pausanos

Funding Source: General Fund - MOOE

Project Title/Code: DSS - 2023 Repair

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Pump Unit Ink for Gestetner Copy Printer: DX 2430	pc	1	10,841.60	BONIFACIO E. CASTILLO	10,841.60
Specification: • Copy Printer Model Number: DX 2430 • Serial Number: D214ZBr0565 • Part Number: C2672428						
2	Transport belt Gestetner DX2430	pcs	2	2,400.00	BONIFACIO E. CASTILLO	4,800.00
TOTAL						15,641.60

Purpose: Repair and maintenance of Gestetner printer

Checked by: DIONESIO I. ESTUPA		Funds Available: ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	EMELITA S. PAUSANOS	SUZETTE B. LINA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU