



Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No.: 58-1-2702-2023-2-0-4

PR No.: STF-2023-04-00570

Date: 04-03-2023

Dept./Office: OP

Category: Printing Services

Section/End-User: Raymund S. Pastoril

Project Title/Code: OP-2023-Centennial Book and

Funding Source: Special Trust Fund

Souvenir Items

Item	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost	
1	Centennial Booklet	copies	1000	180.00	ALLEN GLENNIE P. LAMBERT	180,000.00	

Specification:

Inclusions: Souvenir Booklet (1000 pcs) Dimensions: A5 size (Portrait)

Bind type: Saddle stitch

Cover: Matte 200 gsm, full color with UV Spot lamination

Inside pages: 40 pages; Matte 120 gsm; full color

2	Centennial Paper Bag	pieces	2000	38.00	ALLEN GLENNIE P. LAMBERT	76,000.00
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Specification:

Centennial Paper Bag with Handle (2000 pcs) Material: 200 gsm Brown Kraft Paper

Dimensions: 10L x 5W x 13H inches

Print: Double sided printing, 1 spot color;

3	Printing of Centennial Book	copies	2000	800.00	ALLEN GLENNIE P. LAMBERT	1,600,000.00
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Specification:

Specifications:

- Cover: C2S 120 lbs pasted to Chipboard #20;

Inside: Silk or uncoated 120 lbs;

Endpaper: Bristol 120 lbs

- Jacket: Matt 120 lbs with UV Spot Lamination on Book Logo on Cover & Jacket

- Inside pages: 9"W x 12"H; 300 pages; Matte 120 gsm

- Bind type: Smythe sewn or Section Sewn with Polyurethane, Reactive (PUR) adhesive binding

- Colors: Full colors (CMYK)

	TOTAL		1,856,000.00			
Purpose: For p	rinting production for the Centen	nial Coffee Table Boo	k			
Checked by:	JED ASAPH D CORTES TWG - Printing Services			LA M. FLORES & py- Pri whiten		
Signature:	Requested by:	Noted by:	ENNIE P. LAMBERT	Approved by: LUFTLE EDGARDO E. TULIN		
Designation:	END USER		PROJECT LEADER	PRESIDENT, VSU		