



GF-2020-10-00162



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: DTE

Section/End-User: **Bayron S. Barredo**

Funding Source: **General Fund - MOOE**

PR #: **GF-2020-10-00162/1181**

Date: **10-14-2020**

Category: **IT Supplies and Equipment**

Project Title/Code: **DTE HIGHER EDUCATION-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Gestetner Toner for CS 2014	pieces	5	2,500.00		12,500.00
2	Ink, Epson, genuine (C) T664, 70 ml	pieces	15	350.00		5,250.00
3	Ink, Epson, genuine (M) T664, 70 ml	pieces	10	350.00		3,500.00
4	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	25	350.00		8,750.00
5	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	10	350.00		3,500.00
6	Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	pieces	5	1,080.24		5,401.20
7	Master Roll for Gestetner Digital Copy Printer M6123	piece	5	1,960.00		9,800.00
8	PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	packs	15	500.00		7,500.00
<b>TOTAL</b>						<b>56,201.20</b>

Purpose: Use for Office and Instruction purposes

Checked by:  <b>MICHAEL ANTHONY JAY B. REGIS</b> TWG - IT Supplies and Equipment		Funds Available:  <b>MYRNA S. PANCITO</b> HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by:  <b>BAYRON S. BARREDO</b> END USER	Noted by:  <b>JOEL Q. MABALHIN</b> UNIT HEAD, PROJECT LEADER	Approved by:  <b>EDGARDO E. TULIN</b> PRESIDENT, VSU