

SCAN HERE



PR-2023-0317-105300



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 133-5-614-2023-7-0-0

PR No.: GF-2023-03-00415

Date: 03-17-2023

Dept./Office: OVPSAS

Category: Office Furniture  
& Fixture

Section/End-User: Sheila Marie C. Lemos

Funding Source: General Fund - MOOE

Project Title/Code: OVPSAS-GF-MOOE

| Item # | Item Description       | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|------------------------|------|-----|-----------|---------|------------|
| 1      | Folding Training Table | pc   | 2   | 4,500.00  |         | 9,000.00   |

**Specification:**

- Folding Training Table ,
- Metal Frame
- Table Top Material:High-Density Polyethylene (HDPE)
- light gray
- at least 6ft in Length,
- 30 inches width, 29 inches Height

|   |                                                |     |    |        |                        |           |
|---|------------------------------------------------|-----|----|--------|------------------------|-----------|
| 2 | Monoblock Chair all gray or all white in color | pcs | 25 | 500.00 | NORBERT JOHN O. VILLAS | 12,500.00 |
|---|------------------------------------------------|-----|----|--------|------------------------|-----------|

**Specification:**

?Durable Quality Monoblock chair  
 ?Dimensions Seat Width: 375 mm Seat Depth: 330 mm Front Legs Distance: 355 mm Side Legs Distance Left: 378 mm Side Legs Distance Right: 378 mm Back Legs Distance: 210 mm Back Rest Height: 779 mm Seat Back Height: 405 mm Seat Height: 376 mm Gross Weight: 2.25 kgs

|  |              |  |  |  |  |                  |
|--|--------------|--|--|--|--|------------------|
|  | <b>TOTAL</b> |  |  |  |  | <b>21,500.00</b> |
|--|--------------|--|--|--|--|------------------|

Purpose: Student Activities

Checked by:

  
**LEO A. MAMOLO**

TWG - Office Furniture &amp; Fixture

Funds Available:

  
**ALICIA M. FLORES**  
 HEAD, BUDGET OFFICE

|               |                              |                           |                         |
|---------------|------------------------------|---------------------------|-------------------------|
| Signature:    | Requested by:                | Noted by:                 | Approved by:            |
| Printed Name: | <b>SHEILA MARIE C. LEMOS</b> | <b>ALELI A. VILLOCINO</b> | <b>EDGARDO E. TULIN</b> |
| Designation:  | END USER                     | UNIT HEAD, PROJECT LEADER | PRESIDENT, VSU          |