



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 22-5-2402-2024-8-0-6

Dept./Office: **NARC**PR No.: **GF-2024-01-00096**Date: **01-30-2024**Section/End-User: **Abegail B. Villamor**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **RSNA 14-1416-03**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Hot and Cold Table Top Water Dispenser	unit	1	3,500.00		3,500.00

Specification:

- Table top water dispenser
- Hot and cold
- Electronic type cooling

	TOTAL					3,500.00
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Purpose: for office use

Checked by:

NILO L. LEORNA

Funds Available:

ALICIA M. FLORES

TWG - Office Equipment

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	 ABEGAIL B. VILLAMOR	 FELICIANO G. SINON SR.	 DANIEL LESLIE S. TAN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	OIC-PRESIDENT, VSU