



Op# 1407-
 1470
 9/22/21

PURCHASE REQUEST

Dept./Office: **DFS**PR #: **GF-2021-09-00821**Date: **09-06-2021**Section/End-User: **Dennis P. Peque**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **DFS-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ready-Made Curtain (RMC), Cream color	pc	10	450.00		4,500.00

Specification:

Dimension: 60"x84"

Color: Cream/Beige

Fabric Material: Synthetic Fabric or any light material which allows air and light to pass through

Design: Plain, most importantly -- NO Flowers and Lace

TOTAL						4,500.00
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Purpose: For office use

Checked by:		Funds Available:	
DOREEN B. ALBA		ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	DENNIS P. PEQUE	DENNIS P. PEQUE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU