

TO: IAS
SCAN HERE

PR-2025-0206-252104

2/709



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-092524-0533

Dept./Office: IAS

PR No.: GF-2025-02-00137

Date: 02-06-2025

Section/End-User: **Leonardo S. Toraja Jr.**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **IASO-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Keyboard USB	pcs	2	400.00		800.00

Specification:

- **Type:** Standard Keyboard with 104 Keys
- **Connection:** USB
- **Key Caps:** Low profile
- **Key Noise:** Minimum
- **Key Layout:** Laser printed
- **Design:** Spill resistant

2	Ink, Brother BT5000C Cyan	btls	8	500.00		4,000.00
3	Ink, Brother BT5000M Magenta	btls	8	500.00		4,000.00
4	Ink, Brother BT5000Y Yellow	btls	8	500.00	MARIA TERESA A. CRUZ	4,000.00
5	Ink, Brother BTD60BK, Black	btls	10	500.00		5,000.00
6	Mouse, Wired Optical, PS/2	pc	2	210.00		420.00

Specification:

- **Design:** Ergonomic, Symmetric
- **Sensor:** Optical
- **Type:** Wired (PS/2)
- **System Requirements:** Windows XP / Vista / 7 / 8 / 8.1 / 10
- **Buttons:** 2 buttons + scrolling wheel
- **Surface Compatibility:** Works on most surfaces
- **Compatibility:** Microsoft system compatible
- **Resolution:** 1000 DPI

	TOTAL					18,220.00
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Purpose: office use

Checked by:

NORMAN O. VILLAS

TWG - Office Equipment

Funds Available:

ALICIA M. FLORES 2025

HEAD, BUDGET OFFICE

Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	LEONARDO S. TORAJA JR.	MARIA TERESA A. CRUZ	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU