



PR-2023-0606-121839



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 146-1-335-2023-4-0-15

PR No.: STF-2023-06-00947

Date: 06-06-2023

Dept./Office: **USHER**Section/End-User: **Clara P. Mercado**Category: **IT Supplies and Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **LABORATORY - 3rd**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Toner Kit,Ecosys M2540 dn/L	btls	3	8,000.00		24,000.00
	TOTAL					24,000.00

Purpose: For printing of medical forms for freshmen students medical examination

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	CLARA P. MERCADO	ELWIN JAY V. YU	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU