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PR-2022-0623-40667



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OUS**Section/End-User: **Antonieta D. Israel**Funding Source: **General Fund - MOOE**PR No.: **GF-2022-06-00863**Date: **06-23-2022**Category: **IT Supplies and Equipment**Project Title/Code: **OUS-BOR**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Canon cartridge 318 Black	pc	3	6,000.00		18,000.00
2	Toner for Gestetner MP 2014D Copier	btls	3	2,500.00		7,500.00
Specification: Toner MP 2014H, Genuine,390G						
3	Windows 10 Operating System	Licenses	2	10,000.00		20,000.00
Specification: ?Genuine Windows 10 Volume License						
TOTAL						45,500.00
Purpose: for office use						
Checked by: MICHAEL ANTHONY JAY B. REGIS TWG - IT Supplies and Equipment				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	ANTONIETA D. ISRAEL		GUIRALDO C. FERNANDEZ JR.		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	