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PR-2025-1029-306626



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-102825-1491**PR No.: **STF-2025-10-00004**Date: **10-29-2025**Dept./Office: **CAC**Category: **Food and Services**Section/End-User: **Niffa C. Gofredo**Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **CAO 2025-RCAF**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks (AM/PM)	pax	1284	80.00		102,720.00

Specification:

- one (1) serving of snacks
- one (1) serving of drinks
- packed in biodegradable materials

	TOTAL					102,720.00
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Purpose: RCAF 2025 Dec. 10-12,2025 (Palompon Institute Technology)

Checked by: ALEXANDER L. CABRAL TWG - Food and Services		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: NIFFA C. GOFREDO	Noted by: JUDE NONIE A. SALES UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU
Printed Name:			
Designation:			