

SCAN HERE



PR-2023-0815-138462



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 133-5-614-2024-7-0-0

Dept./Office: OVPSAS

PR No.: GF-2023-08-01761

Date: 08-15-2023

Section/End-User: Sheila Marie C. Lemos

Category: Office Equipment

Funding Source: General Fund - MOOE

Project Title/Code: OVPSAS-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Bread Toaster, 4 slots	unit	1	3,200.00		3,200.00
Specification: <ul style="list-style-type: none"> • 4-slice Stainless Steel Toaster • Stainless Steel Body•Variable • Toast Control•Defrost & Reheat Functions • Slide-out Crumb Tray 						
2	Tripod	unit	1	10,000.00		10,000.00
Specification: <ul style="list-style-type: none"> • 5.5 lb Capacity Flat Base Tripod Head • Aluminum 4-Section Tripod Legs • Fully Convertible to a Monopod • 21.3 to 65" Height Range • Independent Pan and Tilt Locks • Rubber and Spiked Feet • Left/Right Pan Bar Rosette Mounts • Carry Case Included • Maximum Working Height: 65" / 165.1 cm 						
TOTAL						13,200.00
Purpose: office use						
Checked by: LEO A. MAMOLO TWG - Office Equipment				Funds Available: ALICIA M. FLORES 10.11.2024 HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	SHEILA MARIE C. LEMOS		ALELI A. VILLOCINO		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	