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PR-2024-1007-228541



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : PPMP-2025-092524-0597

PR No.: GF-2024-10-02333

Date: 10-07-2024

Dept./Office: DSO

Category: Food & Food  
 Ingredients

Section/End-User: Junard C. Gucela

Funding Source: General Fund - MOOE

Project Title/Code: ISPSO-2025

| Item #                                                                                                                           | Item Description        | Unit                      | Qty | Unit Cost                                                              | PAR/ICS | Total Cost      |
|----------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------|-----|------------------------------------------------------------------------|---------|-----------------|
| 1                                                                                                                                | Snacks AM               | set                       | 50  | 80.00                                                                  |         | 4,000.00        |
| <b>Specification:</b> <ul style="list-style-type: none"> <li>one serving of snacks</li> <li>one serving of softdrinks</li> </ul> |                         |                           |     |                                                                        |         |                 |
| <b>TOTAL</b>                                                                                                                     |                         |                           |     |                                                                        |         | <b>4,000.00</b> |
| Purpose: Snacks for the activities                                                                                               |                         |                           |     |                                                                        |         |                 |
| Checked by:<br><br><b>ALEXANDER L. CABRAL</b><br>TWG - Food & Food Ingredients                                                   |                         |                           |     | Funds Available:<br><br><b>ALICIA M. FLORES</b><br>HEAD, BUDGET OFFICE |         |                 |
| Signature:                                                                                                                       | Prepared by:            | Noted by:                 |     | Approved by:                                                           |         |                 |
| Printed Name:                                                                                                                    | <b>JUNARD C. GUCELA</b> | <b>JUNITO A. PANONCE</b>  |     | <b>PROSE IVY G. YEPES</b>                                              |         |                 |
| Designation:                                                                                                                     |                         | UNIT HEAD, PROJECT LEADER |     | PRESIDENT, VSU                                                         |         |                 |