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PR-2024-0529-199707



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 90-1-2831-2024-6-0-3

PR No.: STF-2024-05-01202

Date: 05-29-2024

Dept./Office: OHIGP

Category: Office Supplies

Section/End-User: Josefina L. Soria

Project Title/Code: Income Generating Projects Office
STF-UP 17

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Pen, Ball, blue	pieces	50	10.00	JOSEFINA L. SORIA	500.00
TOTAL						500.00

Purpose: For Market use

Checked by: SHALOM GRACE S. VEGA TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JOSEFINA L. SORIA	 CRISLYN B. CRUZ-CORTES ARGINA M. POMIDA	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU