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PR-2022-1212-81539



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

**RECEIVED**  
**DEC 29 2022**

## PURCHASE REQUEST

BY:

PPMP No. : 21-5-1223-2022-9-0-4

PR No.: GF-2022-12-02438

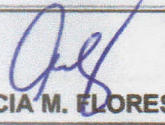


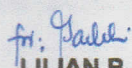
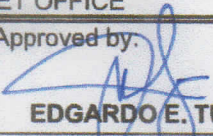
Date: 12-12-2022

Dept./Office: **ISRDS**Category: **Office Supplies**Section/End-User: **RHEA ANGELIE F. DAYONDON**Project Title/Code: **COLLABDev for Inopacan Development**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	24	125.00		3,000.00
<b>Specification:</b> ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	24	150.00		3,600.00
<b>Specification:</b>						
3	Folder, File, Long, 14pts, White	piece	50	10.00		500.00
4	Paper, Bond, A4, S-20, 70 gsm	reams	10	253.00		2,530.00
<b>Specification:</b> bright white, high premium quality						
5	Pen, Sign, .5mm, Gel-type, Blue	piece	24	35.00		840.00
6	Pencil, #2, Medium, Yellow, 12pcs/box	Box of 12's	3	120.00		360.00
<b>Specification:</b> ?Attr: Pencil Medium #2 with black lead ?Color: Yellow ?Packaging Size: 12 pencils per box						
7	Record Book, 200 Pages	piece	6	90.00		540.00
8	Record Book, Big, 300 pages	pcs	12	110.00		1,320.00
<b>TOTAL</b>						<b>12,690.00</b>

Purpose: For Office Use



Checked by:  <b>ALICIA M. FLORES</b>		Funds Available:  <b>ALICIA M. FLORES</b> <i>dayondon</i>	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by: 	Noted by: <i>for: Gadebi</i> 	Approved by: 
Printed Name:	<b>RHEA ANGELIE F. DAYONDON</b>	<b>LILIAN B. NUÑEZ</b>	<b>EDGARDO E. TULIN</b> <i>rs</i>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>