



File 1643
 10/7

PURCHASE REQUEST

Dept./Office: **HELVMU**PR #: **GF-2021-09-00961**Date: **09-10-2021**Section/End-User: **Vincent Paul C. Asilom**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **MPS 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003, Genuine Black 65mL	btl	10	350.00		3,500.00
2	Ink, EPSON 003, Genuine Cyan 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003, Genuine Magenta 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003, Genuine Yellow 65mL	btl	5	350.00		1,750.00
5	Ink, Epson, genuine (C) T664, 70 ml	pieces	2	350.00		700.00
6	Ink, Epson, genuine (M) T664, 70 ml	pieces	2	350.00		700.00
7	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	5	350.00		1,750.00
8	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	2	350.00		700.00
TOTAL						12,600.00

Purpose: For office use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

VINCENT PAUL C. ASILOM

Designation:

END USER

Noted by:

MARLON G. BURLAS

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU