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Supply

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PR-2024-1009-229611



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-092724-0695

Dept./Office: DTE

PR No.: GF-2024-10-02797

Date: 10-09-2024

Section/End-User: Maria Precilla B. Gorre

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: DSEd GF-2025

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	1" double sided tape	pcs	1	120.00		120.00
2	5 layer Multipurpose Cabinet, Plastic, Transparent door, with wheels	pc	2	3,000.00		6,000.00
Specification: Magnetic suction flip door with wheels, 70 by 38 by 177cm, 5 layer, 95 L, 100 kg load bearing, Plastic, White						
3	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	12	220.00		2,640.00
4	Alcohol, Isopropyl, 70% solution, 500mL	btls	12	140.00		1,680.00
5	Apron, Plastic, for Adult	pc	1	120.00		120.00
6	Ballpen 50 Pieces, Blue	box of 50's	3	500.00		1,500.00
Specification: Specification: Line Weight: 0.5mm Ink Type: Oil gel ink						
7	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	20	80.00		1,600.00
8	Battery, Rechargeable, AA (4pcs) w/ Charger	set	1	3,680.00		3,680.00
Specification: ?Input: AC100-240V 50-60Hz ?Output: DC1.5 V AA 550mA x4 / AAA 275mA x4 ?Charging Control: checks voltage and temperature of battery automatically ?Indicator: LED x 4 ?Charging: ON, Fully charged: OFF ?Charger battery: AA x 1, 2, 3, 4 / AAA x 1, 2, 3, 4 cells						
9	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	pack	4	785.00		3,140.00

10	Bleach, liquid, 99.9% antibac, 1 gallon	gallon	2	300.00		600.00
11	Broom (Tingting), Large, Heavy Duty with long handle	pc	2	100.00		200.00
12	Broom, Soft (Tambo), Large, Heavy Duty	pcs	2	250.00		500.00
13	Certificate Holder (A4)	pcs	7	65.00		455.00
14	Chalk, White, Dustless, 100 pcs/box	boxes	1	75.00		75.00
15	Cleaner, Glass, 500mL, spray type, any scent	btls	3	220.00		660.00
16	Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	boxes	10	30.00		300.00
17	Clip, Double Binder, 2" (approx. 51mm), Black, 12 pcs/box	boxes	10	75.00		750.00
18	Clip, Double Binder, 3/4" (approx. 19mm), Black, 12 pcs/box	boxes	10	25.00		250.00
19	Cork Board, Wall Mount, w/ aluminum frame, 3' x 4'	pcs	1	1,640.00		1,640.00
20	Cork Board, Wall Mount, w/ aluminum frame, 3' x 5'	pcs	1	1,950.00		1,950.00
21	Cork Board, Wall Mount, w/ aluminum frame, 3' x 6'	pcs	1	2,800.00		2,800.00
22	Correction Tape, 10 meters	pcs	8	32.00		256.00
23	Cutter, Big, durable & light aluminum die-cast grip, auto-lock slider, built-in blade snapper, approx. 3x8x22cm (Heavy Duty)	pcs	1	520.00		520.00
24	Disinfectant Cleaner, multi-surface, scented	gal	1	420.00		420.00
25	Disinfectant Spray, 340g	can	1	465.00		465.00
26	Empty Water Bottle (5 gallon), round, blue	pc	1	190.00		190.00
27	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	pack	3	350.00		1,050.00
28	Fastener, Paper, non-rust metal, 50 sets/box	boxes	3	50.00		150.00
29	Folder, File, Long, 14pts, White	piece	150	10.00		1,500.00
30	Globe model, BIG with light	pc	2	6,500.00		13,000.00

Specification:

Rotating World Globe 32cm Large Size Earth Atlas Map Rotating Desk Stand with/without light

31	Glue, Multi-Purpose, White, at least 130g (118mL)	btls	2	90.00		180.00
32	Index tab stick up (sign here) 50x2 sheets, 44x25mm	pcs	15	59.00		885.00

Specification: Index tab stick up (sign here) 50x2 sheets, 44x25mm						
33	Kitchen Cleaning Sponge approx. 100mmx75mmx30mm	pieces	5	60.00		300.00
Specification: Kitchen, cleaning sponge, heavy duty, double sided, approx. 100mmx75mmx30mm						
34	Load, Communication	pc	3	300.00		900.00
35	Maps International - Large Map of Africa - Wall Map Poster With Flags - Laminated - 23x33 inches	pc	1	2,000.00		2,000.00
36	Maps International - Large Map of America - Wall Map Poster With Flags - Laminated - 23x33 inches	pc	1	2,000.00		2,000.00
37	Maps International - Large Map of Asia - Wall Map Poster With Flags - Laminated - 23x33 inches	pc	1	2,000.00		2,000.00
38	Maps International - Large Map of Europe - Wall Map Poster With Flags - Laminated - 23x33 inches	pc	1	2,000.00		2,000.00
39	Maps International - Large World Map - Wall Map Poster With Flags - Laminated - 23x33 inches	pc	1	2,000.00		2,000.00
40	Masking Tape, 1"	rolls	1	60.00		60.00
41	Paper, Bond, A4, S-24, 80 gsm	reams	78	289.00		22,542.00
Specification: bright white, high premium quality						
42	Paper, Bond, Long, S-24, 80 gsm	reams	7	328.00		2,296.00
Specification: bright white, high premium quality						
43	Ready-Made Curtain (RMC), Cream color	pc	20	450.00		9,000.00
Specification: ?Dimension: 60"x84" ?Color: Cream/Beige ?Fabric Material: Synthetic Fabric or any light material which allows air and light to pass through ?Design: Plain, most importantly -- NO Flowers and Lace						
44	Red Carpet with Edging	meter	25	150.00		3,750.00

Specification:

Width: 1.5 meters

Length: 25 meters

Thickness: 4mm

Heavy Duty

45	Scantron Machine, advance	pc	1	30,000.00		30,000.00
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Specification:

- OpScan 4ES (dual side, pencil)
- iNSIGHT 4ES (dual side, pencil and ink)
- Dimensions - Length: 21.25" (540mm) Width: 14.5" (369mm)
- Height: 9" (229mm) Weight: Approximately 17lbs (7.71 kg)
- Operating Temperature 60 degree -80 degree F (16 degree - 29 degree)
- Humidity - 40 degree - 60 degree, noncondensating Heat Dissipation
- 130 BTU's per hour nominal
- Power - 100-240 volt operation: 100-240 volts
- AC (-10%, +6%): 50-60Hz; US 3-prong
- Plug - 15 amp dedicated circuit Read Head
- 256 gray levels reduced to 16 levels for output
- Communications - USB: Version 2.0 is required

46	Sign Here Sticky Notes	pack	3	59.00		177.00
47	Sign Pen Black, 10 pcs/box	box	2	260.00		520.00
48	Sign Pen, Fine Tech, 0.3 mm, Blue (12 pcs/box)	boxes	11	350.00		3,850.00

Specification:

Specifications:

Color: Blue

Type: 0.3 mm Sign Pen, Fine-Tech

Sold per box: 12 pcs/box

49	Sign Pen, Fine Tech, 0.3 mm, Blue Refill	pcs	100	20.00		2,000.00
50	Soap, Detergent, Liquid, 1 gal, any scent	gal	1	400.00		400.00
51	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	5	150.00		750.00
52	Soap, Dishwashing, Liquid, 250mL	btls	6	150.00		900.00
53	Staple Wire, #10	boxes	8	20.00		160.00
54	Staple Wire, #35	boxes	9	35.00		315.00
55	Stapler, HD No.35	pc	5	400.00		2,000.00

56	Stapler, HD-# 10	pieces	3	120.00		360.00
57	Sticky Note, 3x5 Colored	pads	4	50.00		200.00
58	Table Fork, Stainless steel, 1 doz	dozen	2	205.00		410.00

Specification:

Table Fork, Stainless steel

59	Table Spoon, Stainless steel	dozen	2	205.00		410.00
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Specification:

Table spoon, stainless steel

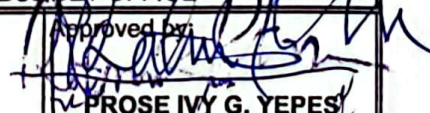
60	Tape, Transparent, 12mm x 50m	rolls	5	68.00		340.00
61	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	10	204.00		2,040.00
62	Toilet Brush with Holder	set	2	180.00		360.00
63	Wet and dry vacuum cleaner, 10L	pc	1	5,000.00	ALPIE T. LLANO	5,000.00

Specification:

- Power input: 1000W
- Airflow: 35l/s
- Capacity: 10 Liters or 3 Gallons
- Cord Length: 3m
- 4 in 1 application: wet, dry, indoor & outdoor
- Strong handle for easy carrying
- Large switch button with waterproof design for safe & easy operation
- Comes with complete accessories

64	White Board Marker Black	pc	15	85.00		1,275.00
65	White Board Marker Black Ink	500ml/bot	1	100.00		100.00
66	White Board Marker Blue	pc	15	85.00		1,275.00
67	White Board Marker Blue Ink	500ml/bot	1	100.00		100.00
TOTAL						151,066.00

Purpose: FOR OFFICE USE

Checked by:  VIVIAN V. BALBARINO			Funds Available:  ALICIA M. FLORES		
TWG - Office Supplies 8/10/10/12/14			HEAD, BUDGET OFFICE		
Signature:	Prepared by:  MARIA PRECILLA B. GORRE	Noted by:  ROSARIO P. ABELA	Approved by:  PROSE IVY G. YEPES		
Printed Name:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		
Designation:					