

Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No.: **PPMP-2025-092624-0614**

PR No.: GF-2024-10-02248

Date: 10-07-2024

Dept./Office: IAO

Category: Office Supplies

Section/End-User: Mark Florence L. Ygaña

Funding Source: General Fund - MOOE

Project Title/Code: IAO-2025 Office Supplies and

Materials

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	50	125.00		6,250.00

Specification:

?Eliminates at least 99.9% of germs

?Safe on skin

?At least 70% solution Rubbing alcohol

?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan

?Brand offer should be at least 10 years in the market

?at least 5 years expiry

2	Australia Outdoor Flag 4x6ft	рс	1 3	6,000.00		6,000.00
---	------------------------------	----	-----	----------	--	----------

Specification:

Specs:

Size: 4 x 6 ft

Type of Material and process: Reversible, MicroFiber fabric, and Sublimation process.

3	Bangladesh Outdoor Flag 4x6ft	рс	1	6,000.00	6,000.00

Specification:

Specs:

Size: 4 x 6 ft

	Type of Material and process: Reversible	, MicroF	Fiber fabric, an	d Sublimation process	S.	
	,				18.	
4	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	4	160.00		640.00
5	Belgium Outdoor Flag 4x6ft	рс	1	6,000.00	•	6,000.00
	Specification:					
	Specs:					
	Size: 4 x 6 ft					
					+	
	Type of Material and process: Reversible	MicroF	Fiber fabric, an	d Sublimation process		
	, po o maioria and process. Hororoisis	,	ibor rabilo, an	a casimilation process		
6	Canada Outdoor Flag 4x6ft	рс	1	6,000.00		6,000.00
	Specification:					
	Specs:					
			3			
	Size: 4 x 6 ft					
				d O. Islies ation	2	
	Type of Material and process: Reversible	e, Micror	-iber tabric, ar	id Subilmation process	S.	
						-
7	Certificate Holder (A4)	pcs	50	65.00		3,250.00
8	China Outdoor Flag 4x6ft	pcs	1	6,000.00		6,000.00
	Specification:			3,000.00		3,555.55
	Specs:					
	Special.					
	Size: 4 x 6 ft					
		-4.				
	T			10 11		1.
	Type of Material and process: Reversible	e, Microf	lber fabric, ar	nd Sublimation process	S.	
			•			

_	P				
9	Correction Tape, 10 meters	pcs	20	32.00	640.0
10	Czech Republic Outdoor flag 4x6ft	pc	. 1	6,000.00	6,000.0
	Specification:				
	Specs:				
	Size: 4 x 6 ft				
	Type of Material and process: Reversible	e, MicroF	Fiber fabric, an	d Sublimation proces	SS.
					f
11	Envelope, Document, Brown, 150 lbs, Long	рс	30	7.00	210.0
12	Envelope, Expanding, with garter tie, brown, long	рс	30	20.00	600.0
13	Envelope, Mailing, white, long, 500pcs/box	boxes	1	525.00	525.0
14	European Union Outdoor Flag 4x6ft	рс	1 3	6,000.00	6,000.0
	Specification:				
	Specs:				
	Size: 4 x 6 ft				
	Type of Material and process: Reversible	e, MicroF	Fiber fabric, an	d Sublimation proces	SS.
		рс	1	6,000.00	6,000.0
15		1			
15	Finland Outdoor Flag 4x6ft Specification:		,		*
15			,		· N
15	Specification:		· ·		
15	Specification: Specs:	- Q			SS.
15	Specification: Specs: Size: 4 x 6 ft	- Q			es.
15	Specification: Specs: Size: 4 x 6 ft	- Q			ns.

17 Germany Outdoor Flag 4x6ft	рс	1	6,000.00		6,000.00
Specification:					
Specs:					
	6				
Size: 4 x 6 ft					
Type of Material and process: Reversit	ble, MicroF	Fiber fabric, an	nd Sublimation proces	SS.	
18 Ghana Outdoor Flag 4x6ft	рс	1	6,000.00		6,000.00
Specification:					
Specs:				f	
				f	
Size: 4 x 6 ft	blo Migro	Tibor fabrio, an	ad Sublimation process	f	
	ble, MicroF	Fiber fabric, an	nd Sublimation proces	f ss.	
Size: 4 x 6 ft	ble, MicroF	Fiber fabric, an	nd Sublimation proces	es.	
Size: 4 x 6 ft Type of Material and process: Reversil	ble, MicroF btls	Fiber fabric, an	nd Sublimation proces	es.	450.00
Size: 4 x 6 ft Type of Material and process: Reversil Glue, Multi-Purpose, White, at least 130g (118mL)				es.	
Size: 4 x 6 ft Type of Material and process: Reversil Glue, Multi-Purpose, White, at least 130g (118mL)	btls	5	90.00	es.	
Size: 4 x 6 ft Type of Material and process: Reversit Glue, Multi-Purpose, White, at least 130g (118mL) India Outdoor Flag 4x6ft	btls	5	90.00	es.	
Size: 4 x 6 ft Type of Material and process: Reversit Glue, Multi-Purpose, White, at least 130g (118mL) India Outdoor Flag 4x6ft Specification: Specs:	btls	5	90.00	es.	
Size: 4 x 6 ft Type of Material and process: Reversit Glue, Multi-Purpose, White, at least 130g (118mL) India Outdoor Flag 4x6ft Specification: Specs: Size: 4 x 6 ft	btls pc	5	90.00		
Size: 4 x 6 ft Type of Material and process: Reversit Glue, Multi-Purpose, White, at least 130g (118mL) India Outdoor Flag 4x6ft Specification: Specs:	btls pc	5	90.00		
Size: 4 x 6 ft Type of Material and process: Reversit 19 Glue, Multi-Purpose, White, at least 130g (118mL) 20 India Outdoor Flag 4x6ft Specification: Specs: Size: 4 x 6 ft	btls pc	5	90.00		6,000.00

	Canadiantian.					
	Specification:					
	Specs:					
	0	2				
	Size: 4 x 6 ft					
	Type of Material and process: Reversible	Microf	Fiber fabric, an	nd Sublimation proces	9	
	Type of Material and process. Heversion	, 14110101	iber labrie, an	ia Gabiimation proces		
22	Japan Outdoor Flag 4x6ft	рс	1	6,000.00		6,000.00
	Specification:	pc		0,000.00		0,000.00
	Specs:				1	
	Size: 4 x 6 ft				,	
	Type of Material and process: Reversible	Micro	Eiber fabric an	nd Sublimation proces	c	
	Type of Material and process. Heversion	, WIICIOI	iber fabric, an	id Subilifiation proces	5.	
-		Box				
23	Jumbo Paper Clips	of	10	30.00		300.00
	Specification:	100's				
	opcomouncii.		5			
	none					
24	Malaysia Outdoor Flag 4x6ft	рс	1	6,000.00		6,000.00
	Specification:					
	Specs:					
	Size: 4 x 6 ft					
	Type of Material and process: Reversible	, Microf	Fiber fabric, an	d Sublimation proces	S.	
25	Masking Tape, 1"	rolls	2	60.00		120.00
26	Nepal Outdoor Flag 5x3ft	рс	1	6,000.00		6,000.00
	Specification:					
	Specs:					
	Size: 5 x 3 ft	-8				
		3.				5.
	Type of Material and process: Daylersible	Miora	Eibor fabria	d Cublimation	•	
	rype or ivialenal and process: Heversible	, MICTOR	-iber fabric, an	u Subilmation proces	S.	
	Type of Material and process: Reversible	, Microf	iber fabric, an	d Sublimation proces	S.	

27	Netherlands Outdoor Flag 4x6ft	рс	1	6,000.00	6,000.00
	Specification:	-			
	Specs:				
	Size: 4 x 6 ft				
	Type of Material and process: Reversible	e. MicroF	Fiber fabric. an	nd Sublimation proces	S
	,,,,	-,		o dadiiii qirada	
					Ť
		Box			
28	Paper Clips Small Vinyl (33MM)	of	10	35.00	350.00
		100's Box			
29	Paper Clips Small Vinyl (50mm)	of	5	40.00	200.00
00	D B 1 A4 C 04 C0	100's	100	200.00	
30	Paper, Bond, A4, S-24, 80 gsm Specification:	reams	100	289.00	28,900.00
	P		39		
	bright white, high premium quality				
31	Paper, Bond, Long, S-24, 80 gsm	reams	50	328.00	16,400.00
	Specification:				
	bright white, high premium quality				
32	Pen, Pentel Pen, Fine blue & black	pcs	5	50.00	250.00
33	Pen, Whiteboard Marker, black	pieces	10	50.00	500.00
34	Pencil, #2, Medium, Yellow,	Box	2	120.00	240.00
01	12pcs/box Specification:	of 12's	2	120.00	240.00
	?Attr: Pencil Medium #2 with black lead				
	?Color: Yellow ?Packaging Size: 12 pencils per box				
	Photo Paper Glossy A4	sheets	1	150.00	150.00
	Specification:				
	Photo Paper Double Sided Glossy A4 50	sheets/p	ack 230GSM		
36	Poland Outdoor flag 4x6ft	рс	1	6,000.00	6,000.00
-	Specification:				2,200,00

Specs:

Size: 4 x 6 ft

Type of Material and process: Reversible, MicroFiber fabric, and Sublimation process.

37	Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink	pieces	20	90.00	1,800.00
38	South Korea Outdoor Flag 4x6ft	рс	1	6,000.00	6,000.00

Specification:

Specs:

Size: 4 x 6 ft

Type of Material and process: Reversible, MicroFiber fabric, and Sublimation process.

39	Stapler, HD No.35	рс	2	400.00	800.00
40	Sticky Index Tabs, Writable Colored Flat Arrow Page Markers Flags for File Notes	pack	5	146.00	730.00
41	STICKY NOTES 2 X 3 ASSORTED COLORS	pad	5	79.00	395.00
42	STICKY NOTES 3 X 4 ASSORTED COLORS	pad	5	79.00	395.00
43	Sticky Notes for Meta Cards	piece	5	150.00	750.00

Specification:

Specification:

- at least 6" wide & 4" long
- · Assorted Pastel Colors

44	Suva Fiji Outdoor Flag 4x6ft	рс	1	6,000.00	6,000.00

Specification:

Specs:

Size: 4 x 6 ft

Type of Material and process: Reversible, MicroFiber fabric, and Sublimation process.

45	Taiwan Outdoor Flag 4x6ft	рс	1	6,000.00	6,000.00

Specification:

Specs:

Size: 4 x 6 ft

Type of Material and process: Reversible, MicroFiber fabric, and Sublimation process. Tape, Double Sided, 3/4" x 10m rolls 10 26.00 260.00 47 Thailand Outdoor Flag 4x6ft 6.000.00 1 pc 6,000.00 Specification: Specs: Size: 4 x 6 ft Type of Material and process: Reversible, MicroFiber fabric, and Sublimation process. Transparent Tape (1") rolls 10 25.00 250.00 **United Kingdom Outdoor Flag** 49 1 6.000.00 pc 6.000.00 4x6ft Specification: Specs: Size: 4 x 6 ft Type of Material and process: Reversible, MicroFiber fabric, and Sublimation process. **United States of America Outdoor** 50 рс 1 6,000.00 6,000.00 Flag 4x6ft Specification: Specs: Size: 4 x 6 ft Type of Material and process: Reversible, MicroFiber fabric, and Sublimation process. Vietnam Outdoor Flag 4x6ft рс 1 6,000.00 6,000.00 Specification: Specs: Size: 4 x 6 ft Type of Material and process: Reversible, MicroFiber fabric, and Sublimation process. TOTAL 210,355.00 Purpose: for Office Use

Checked by:

VIVIAN V. BALBARINO

TWG - Office Supplies (19724 HEAD, BUDGET, OFFICE Approved by:

Printed Name:

Printed Name:

MARK FLORENCE L. YGAñA

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU