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PR-2025-0106-243849



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-092524-0464

Dept./Office: IHK

PR No.: STF-2025-01-00018

Date: 01-06-2025

Section/End-User: Marvin B. Bandalan

Category: Office Equipment

Funding Source: Special Trust Fund

Project Title/Code: IHK Lab Share

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	RISO CV B4 Master 200 Cuts	roll	6	2,773.00		16,638.00
TOTAL						16,638.00

Purpose: For IHK use

Checked by:

NORMAN O. VILLAS

TWG - Office Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

MARVIN B. BANDALAN

Designation:

Prepared by:

Noted by:

ANDREW A. MAZO

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



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PPMP-2024-0925-225012

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: Institute of Human Kinetics
 CHARGED TO STF
 Project, Programs and Activities (PPAs):
 For IHK use

PPMP #: PPMP-2025-092524-0464

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Construction and Electrical Supplies															
	Electrical Wire, THHN/THWN, AWG 8 (8mm2), Stranded, 150 meters/box	1 boxes	9,750.00	Public Bidding			1									
	Electrical Circuit Breaker, 30A, (Box type)	6 pc	3,300.00	Public Bidding			6									
	Circuit breaker 15A, surface type, 2-pole	2 pcs	500.00	NP - Small Value Procurement			2									
	Electrical Wire, PDX Gauge 12, 75 meters per roll	2 roll	10,000.00	Public Bidding				2								
	Bulb, LED, 15W	20 pieces	6,000.00	Public Bidding				20								
	Bulb Socket, PVC	20 pc	1,000.00	Public Bidding				20								
	Electrical Tape, Vinyl	4 rolls	300.00	NP - Small Value Procurement				4								
	Electrical Outlet, 3 gang universal outlet with ground, (surface type)	6 pcs	900.00	NP - Small Value Procurement				6								
	Electrical, male plug, 3 pin	10 pcs	650.00	NP - Small Value Procurement				10								
	Stand Fan, 405 mm diameter, 220 volts	5 unit	12,500.00	Public Bidding								5				
	Good Lumber, 2"x 6" x 12'	5 length	7,000.00	Public Bidding				5								

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Hardware															
	Plywood, Marine, 1/4"(thickness) x 4' x 8'	20 piece	11,600.00	Public Bidding						20						
	Plywood, Marine, 1/2"(thickness) x 4' x 8'	5 piece	5,500.00	Public Bidding						5						
	Plywood, Marine, 3/4"(thickness) x 4' x 8'	10 piece	16,500.00	Public Bidding						10						
	Wood Glue	1 gallon	1,000.00	Public Bidding						1						
	Nails, Common Wire, 3"	3 kl	270.00	Public Bidding						3						
	Nails, Common Wire, 4"	3 kl	270.00	Public Bidding						3						
	Nails, Common Wire, 2"	3 kl	270.00	Public Bidding						3						
	Nails, Common Wire, 1"	2 kl	180.00	Public Bidding						2						
	Sub-Total		35,590.00													
	IT Supplies and Equipment															
	RISO CV B4 Master 200 Cuts	6 roll	16,638.00	Direct Contracting						6						
	Sub-Total		16,638.00													
	Office Supplies															
	Nylon, #300, for grass cutter,	5 kl	2,250.00	Public Bidding						5						
	Universal socket adapter	8 pc	272.00	NP - Small Value Procurement						8						
	Duster, Feather	3 pcs	168.00	NP - Small Value Procurement						3						
	Dust pan, plastic, stand-up handle, small	4 pc	300.00	NP - Small Value Procurement						4						
	Chalk, Colored, Dustless, 12 pcs/box	5 boxes	150.00	NP - Small Value Procurement						5						
	Wax, Floor, paste type, red, at least 900g/can	4 cans	2,128.00	Public Bidding						4						
	Pencil, Lead, #2, w/ eraser	2 pieces	20.00	NP - Small Value Procurement						2						
	Sub-Total		5,288.00													

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
TOTAL BUDGET:			109,416.00													

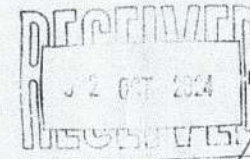
Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

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MARVIN B. BANDALAN

Submitted by:

[Signature]
ANDREW A. MAZO
Unit Head/Project Leader



Date: 09/27/2024

[Signature]
AUCIAL FLORES