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PR-2024-1010-229961



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0621**PR No.: **GF-2024-10-02925**Date: **10-11-2024**Dept./Office: **DFST**

Category:

**Communication/Courier
Services**Section/End-User: **Pearl P. Vistal**Funding Source: **General Fund - MOOE**Project Title/Code: **Procurement 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Courier services	unit	20	200.00	INISH CHRIS P. MESIAS	4,000.00
	TOTAL					4,000.00

Purpose: for sending MOA to Industries for OJT of BSFt Students

Checked by:		Funds Available:	
 MARIANE M. DELA PEÑA		 ALICIA M. FLORES	
TWG - Communication/Courier Services		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	PEARL P. VISTAL	LYNETTE C. CIMAFRANCA	PROSEMY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU