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PR-2024-1009-229244



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0557**

Dept./Office: **ARIC**

PR No.: **GF-2024-10-02647**

Date: **10-09-2024**

Section/End-User: **Mikhaela Anne Therese A. Bargamento**

Category: **Office Supplies**

Project Title/Code: **ARIC Procurement 2025 (REI MC No. 12)**

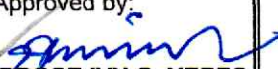
Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	AAA battery charger Compact Charger	pc	2	200.00		400.00
Specification: ?Pre-Charged Batteries ready to use ?Charges AA or AAA batteries ?Alkaline battery detection and auto shut off safety controls ?Compact design ?Fold away outlet plugs						
2	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	pack	5	785.00		3,925.00
3	Correction Tape, 10 meters	pcs	5	32.00		160.00
4	Duster, Microfiber (Cotton)	pcs	5	102.00		510.00
5	Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	btls	5	160.00		800.00
6	PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	box of 50's	3	25.00		75.00
7	Paper, Bond, A4, S-24, 80 gsm	reams	20	289.00		5,780.00
Specification: bright white, high premium quality						
8	Paper, Bond, Long, S-24, 80 gsm	reams	10	328.00		3,280.00
Specification: bright white, high premium quality						
9	Pen Sign 0.7mm Gel type, blue	pc	10	49.00		490.00
10	Record Book, 200 Pages	piece	3	90.00		270.00
11	Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	pack	5	40.00		200.00
Specification: ?Sticky Flags Suitable For/As:						

?Indexing Tab
 ?Highlighting
 ?Marking
 ?Repositionable
 ?One end straight-cut, One end arrow-shaped
 ?Can be used to show/indicate where to attach signature

12	Sticky Note, 3x5 Colored	pads	5	50.00		250.00
	TOTAL					16,140.00

Purpose: For office use.

Checked by:  VIVIAN V. BALBARINO		Funds Available:  ALICIA M. FLORES 10/25	
TWG - Office Supplies 10/19/29		HEAD, BUDGET OFFICE	
Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	MIKHAELA ANNE THERESE A. BARGAMENTO	JAMES A. PATINDOL	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU