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PR-2022-0908-61553



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **GF-2022-09-01487**Date: **09-08-2022**Dept./Office: **OHP**Category: **Office Furniture
& Fixture**Section/End-User: **Ezra G. Monte**Project Title/Code: **Planning Office MOOE 2023**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	5 layers Boltless warehouse office steel rack shelves	pcs	1	7,000.00		7,000.00
Specification: 5 layers, Boltless warehouse office steel rack shelves						
2	Office Chair, High Back, with Lumbar support (Ergonomic)	unit	1	6,000.00		6,000.00
Specification: • Back Tilt Tension: 90 degrees -180 degrees • Max Reclining (Adjustable chair back): 170? • Hydraulic: Level 4 100mm SGS Certified • Base Material: Solid Nylon Base • Inner Structure: Sturdy Metal Frame, Padded Soft Sponge • Outer Material: Durable Unfading Fabric, Skin-friendly, Breathable fabric • Weight Capacity: at least 140KG • Free headrest & lumbar pillow set • Smoothing –rolling caster wheels						
TOTAL						13,000.00
Purpose: For Office use						
Checked by: LEO A. MAMOLO				Funds Available: ALICIA M. FLORES <i>MT PLANNING</i>		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE <i>MD</i>		
Signature:	Requested by:	Noted by:		Approved by:		
Printed Name:	EZRA G. MONTE	TONI MARC L. DARGANTES		EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		