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PR-2025-1022-305134



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-100325-1441**Dept./Office: **FTE**PR No.: **GF-2025-10-01260**Date: **10-22-2025**Section/End-User: **Ashierah Rhyce B. Esco**Category: **Office Supplies**Duration: **2024-01-02**Funding Source: **General Fund - MOOE**Project Title/Code: **EXT 115**to
2025-12-31

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Coated Glossy Paper: 25 per Sheet, Size: A4 (for Magazine and Brochure printing	pack	50	100.00		5,000.00

Specification:

To be used for EXT 115 project

TOTAL						5,000.00
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Purpose: To be used for printing of Publication of EXT 115

Checked by:			Funds Available:		
DOREEN B. ALBA			ALICIA M. FLORES		
TWG - Office Supplies			HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:	Approved by:		
	ASHIERAH RHYCE B. ESCO	LEO A. MAMOLO	PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		