

Op# 2369-237
12/11/20



STF-2020-10-00481

PPMP #: 101-1-222-2021-8-0-4



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **REGISTRAR**

PR #: **STF-2020-10-00481** 10668

Date: **10-15-2020**

Section/End-User: **Arnulfo T. Galenzoga**

Category: **Hardwares**

Funding Source: **Special Trust Fund**

Project Title/Code: **STF - Transcript of Records**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ladder, 4 step folding aluminum	unit	2	6,500.00	HOMER LOIS P. NAPOLES	13,000.00

Specification:

Ladder, 4 step folding aluminum, Multi-purpose extension ladders, non slip handrail work platform tool 330lb , heavy duty w/ hand grip

	TOTAL					13,000.00
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Purpose: For office use

Checked by: EPIFANIA G. LORETO TWG - Hardwares	Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE
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Signature: Printed Name: ARNULFO T. GALENZOGA Designation: END USER	Requested by: 	Noted by: MARWEN A. CASTAÑEDA UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU
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Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: REGISTRAR

PR #: **STF-2020-10-00502** /0669 Date: **10-15-2020**

Section/End-User: Arnulfo T. Galenzoga

Category: IT Supplies and Equipment

Funding Source: **Special Trust Fund**

Project Title/Code: **STF - Transcript of Records**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	1C Robot Vacuum Cleaner	unit	1	16,000.00	HOMER LOIS P. NAPOLES	16,000.00
Specification: • Dynamic vision navigation • smart control water tank • 2500Pa suction • App remote Control 100-240V • 15 sensors • All-new vision navigation system fast capturing clean location and building a precise cleaning map path • Powerful chip: VSLAM algorithm + CortexTM-A7 quad-core professor • 200ml automatic intelligent electric control water tank • Up to 20mm Crossing obstacles • Cleaning in details: Floating Suction Nozzle + Strong Main Brush + High-precise Filtering						
2	Ink cartridge, photocopier "EPSON WF-C869R 02 - black"	pcs	3	7,000.00		21,000.00
Specification: Ink cartridge, photocopier "EPSON WF-C869R 02 - black"						
3	Ink cartridge, photocopier "EPSON WF-C869R 02 Cyan, T9732, 192.4ML"	pc	2	9,490.00		18,980.00
Specification: Ink cartridge, photocopier "EPSON WF-C869R 02, Cyan - T9732, 192.4ML"						
4	Ink cartridge, photocopier "EPSON WF-C869R 02 Magenta, T9733, 192.4ML"	pc	2	9,490.00		18,980.00
Specification: Ink cartridge, photocopier "EPSON WF-C869R 02 Magenta, T9733, 192.4ML"						
5	Ink cartridge, photocopier "EPSON WF-C869R 02 Yellow, T9734, 192.4ML"	pc	2	9,490.00		18,980.00
Specification:						

Ink cartridge, photocopier "EPSON WF-C869R 02 Yellow, T9734, 192.4ML"

6	Ink continuous, refill, black (Brother DCP T300/MFC 220)	btls	8	400.00		3,200.00
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Specification:

Ink continuous, refill, black (Brother DCP T300/MFC 220)

7	Ink continuous, refill, black (Brother DCP T310)	btls	6	400.00		2,400.00
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Specification:

Ink continuous, refill, yellow (Brother DCP T310) BT5000Y - Yellow

8	Ink continuous, refill, cyan (Brother DCP T300/MFC 220)	btls	6	400.00		2,400.00
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Specification:

Ink continuous, refill, cyan (Brother DCP T300/MFC 220)

9	Ink continuous, refill, cyan (Brother DCP T310)	btls	6	400.00		2,400.00
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Specification:

Ink continuous, refill, cyan (Brother DCP T310) BT5000C - Cyan

10	Ink continuous, refill, magenta (Brother DCP T300/MFC 220)	btls	6	400.00		2,400.00
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Specification:

Ink continuous, refill, magenta (Brother DCP T300/MFC 220)

11	Ink continuous, refill, magenta (Brother DCP T310)	btls	6	400.00		2,400.00
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Specification:

Ink continuous, refill, magenta (Brother DCP T310) BT5000M - Magenta

12	Ink continuous, refill, yellow (Brother DCP T300/MFC 220)	btls	6	400.00		2,400.00
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Specification:

Ink continuous, refill, yellow (Brother DCP T300/MFC 220)

TOTAL

111,540.00

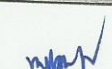
Purpose: For office use and supply

Checked by:


DIONESIO I. ESTUPA

TWG - IT Supplies and Equipment

Funds Available:


MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	ARNULFO T. GALENZOGA	MARWEN A. CASTAÑEDA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU



STF-2020-10-00510

PPMP #: 101-1-222-2021-8-0-4



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **REGISTRAR**PR #: **STF-2020-10-00510** / 0670Date: **10-15-2020**Section/End-User: **Arnulfo T. Galenzoga**Category: **Office Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **STF - Transcript of Records**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Document Scanner w/ ADF	unit	3	26,000.00	HOMER LOIS P. NAPOLES	78,000.00

Specification:

Flatbed Colored Document Scanner

Combining a flatbed scanner with the convenience of a 50-page ADF

Quickly scan stacks of documents up to 8.5" x 14"

Resolution: 1200 x 1200 dpi

	TOTAL					78,000.00
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Purpose: For office use

Checked by: NORMAN O. VILLAS TWG - Office Equipment		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: ARNULFO T. GALENZOGA	Noted by: MARWEN A. CASTAÑEDA	Approved by: EDGARDO E. TULIN
Printed Name:	ARNULFO T. GALENZOGA	MARWEN A. CASTAÑEDA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU



STF-2020-10-00515

PPMP #: 101-1-222-2021-8-0-4



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **REGISTRAR**PR #: **STF-2020-10-00515** /0671Date: **10-15-2020**Section/End-User: **Arnulfo T. Galenzoga**Category: **Office Furniture & Fixture**Funding Source: **Special Trust Fund**Project Title/Code: **STF - Transcript of Records**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	7	5,000.00	JOAN ROSEMARIE A. BANZON	35,000.00

Specification:

- at least (580mmx600mx890-990mm)
- Butterfly Mechanism = 360 Degree Swivel Seat
- Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric
- Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric
- Arm: Polypropylene plastic
- Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment

	TOTAL					35,000.00
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Purpose: For office use

Checked by: NORMAN O. VILLAS TWG - Office Furniture & Fixture		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: ARNULFO T. GALENZOGA	Noted by: MARWEN A. CASTAÑEDA	Approved by: EDGARDO E. TULIN
Printed Name:	ARNULFO T. GALENZOGA	MARWEN A. CASTAÑEDA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU



STF-2020-10-00516

PPMP #: 101-1-222-2021-8-0-4



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **REGISTRAR**PR #: **STF-2020-10-00516** /0672 Date: **10-15-2020**Section/End-User: **Arnulfo T. Galenzoga**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **STF - Transcript of Records**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	20	125.00		2,500.00
2	Document Storage Box / Document Filing Case, plastic, transparent, Legal (36x27x4.5cm)	pcs	2	445.00		890.00
3	Folder, Pressboard, A4, US Green, Double Fold	pcs	100	40.00		4,000.00

Specification:

Folder, pressboard, A4, US Green, double fold

4	Memo Notebooks, 80 leaves	pieces	6	29.00		174.00
5	Paper, Bond, A3, S-24, 80 gsm	reams	1	580.00		580.00
6	Paper, Bond, A4, S-20, 70 gsm	reams	50	253.00		12,650.00
7	Paper, Bond, A4, S-24, 80 gsm	reams	30	289.00		8,670.00
8	Sticky Note, 3 x 4, Yellow	pads	6	140.00		840.00
9	Tape, Double Sided, 1" x 10m	rolls	6	35.00		210.00
TOTAL						30,514.00

Purpose: For office supplies

Checked by:		Funds Available:	
DOREEN B. ALBA		MYRNA S. PANCITO	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	ARNULFO T. GALENZOGA	MARWEN A. CASTAÑEDA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU