



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No.: **PPMP-2025-110624-0784**

PR No.: **TF-2024-11-03221**

Date: **11-26-2024**

Dept./Office: **PCC**

Section/End-User: **Mariles V. Bulawan**

Category: **IT Supplies and Equipment**

Funding Source: **Trust Fund**

Project Title/Code: **PCC-407**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	A4 WIFI All-in-One Ink Tank CIS Printer with ADF (3in1)	unit	3	17,000.00		51,000.00
Specification: <ul style="list-style-type: none"> • Print, Scan, Copy, Fax with ADF • Compact integrated tank design • High yield ink bottles • Spill-free, error-free refilling • Wi-Fi, Wi-Fi Direct • Borderless printing up to 4R • Weight: 5 kg • Dimensions: 45 x 35 x 20 cm 						
2	Portable Sheet-Fed Document Scanner for PC and Mac	unit	1	11,000.00		11,000.00
Specification: <ul style="list-style-type: none"> • Fastest and lightest • Versatile paper handling • Smart tools to easily scan • USB powered • Compatible with Windows and Mac • Dimensions (W x D x H): 272 x 47 x 33.8 mm • Weight: 270g • Scanner Type: A4 sheet-fed colour scanner • Sensor Type: Contact Image Sensor (CIS) • Scanning Method: Fixed document and moving carriage • Light Source: RGB LED • Optical Resolution: 600 x 600 dpi • Output Resolution: 50 - 1,200 dpi (in 1 dpi increments) • Scanner Bit Depth (Colour): 48-bit input, 24-bit output • Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output • Scanner Bit Depth (Black & White): 16-bit input, 1-bit output • Min Document Size: 50.8 x 50.8 mm • Max Document Size: 216 x 1,828.8 mm 						

- Supported Paper Weight: 35 - 270 g/m2
- ADF Capacity: 1 sheet
- Interface: USB 2.0 (Micro-B)

TOTAL

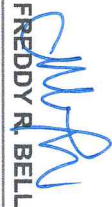
62,000.00

Purpose: For center operation and office used

Checked by:

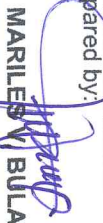

NORMAN O. VILLAS

Funds Available:



NICK FREDDY R. BELLO
(OIC) HEAD, ACCOUNTING OFFICE

TWG - IT Supplies and Equipment

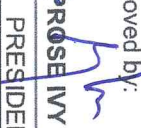
Prepared by:


MARILES V. BULAWAN

Noted by:


FRANCISCO G. GABUNADA JR.
UNIT HEAD, PROJECT LEADER

Approved by:


PROSE IY G. YEPES
PRESIDENT, VSU

Signature:

Printed Name:

Designation: