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PR-2023-0817-138991

08/18/23



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 141-5-2058-2024-7-0-0

PR No.: GF-2023-08-01842

Date: 08-17-2023

Dept./Office: GDO

Category: IT Supplies and
 Equipment

Section/End-User: Benjielyn D. Carpio

Funding Source: General Fund - MOOE

Project Title/Code: GDO-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	5	600.00		3,000.00
2	Ink, Epson 003, Genuine Black 65mL	btl	10	350.00		3,500.00
3	Ink, EPSON 003, Genuine Cyan 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003, Genuine Magenta 65mL	btl	5	350.00		1,750.00
5	Ink, EPSON 003, Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						11,750.00

Purpose: Office supplies

Checked by: DIONESIO I. ESTUPA		Funds Available: ALICIA M. FLORES 301-24	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by: 	Noted by: 	Approved by:
Printed Name:	BENJIELYN D. CARPIO	ALLEN GLENNIE P. LAMBERT	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU