

Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No.: 219-5-2440-2024-7-0-0

PR No.: GF-2023-08-01561

Date: 08-10-2023

Dept./Office: HRMO

Category: Office Furniture

Section/End-User: Rhea P. Ballebas

& Fixture

Funding Source: General Fund - MOOE

Project Title/Code: HRMO

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest & footrest (Ergonomics)	unit	2	5,000.00		10,000.00

Specification:

Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest footrest

- STABLE & BREATHABLE
- OMAX high backrest mesh office chair has an integrated contoured backframe with built-in neck support.
- ERGONOMIC DESIGN
- The seat height adjust ranges from 16" toa 19.5". Built-in lumbar cushion supportyour lower back and enhances the natural curve of your spine.
- SOLID & DURABLE
- · Offers nylon five-star heavy-duty base and smooth-rolling silenced casters covered with soft PU
- OVERALL DIMENSIONS
- Chair size: 23.6" x 23.6" x 43.7"-47.6" (L x W x H)
- Seat height adjust: 16"-20"
- Seat area: 18.5" x 20.5"
- · Backrest area: 15 x 27.5"
- Assembly required

TOTAL				10,000.00				
Purpose: office use								
Checked by: LEO A. MAMOLO				Funds Available: ALICIA M. FLORES				
TWG Office Furniture & Fixture				ALICIAM, FLORES				

Requested by:

Signature:

Printed Name:

Designation:

RHEAR BALLEBAS

Noted by:

HONEY SOFIA V. COLIS

EDGARDO E. TULIN

PRESIDENT, VSU