

SCAN HERE



PR-2024-0215-178992



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 247-1-1078-2024-1-0-12

PR No.: STF-2024-02-00528

Date: 02-15-2024

Dept./Office: ULC

Category: Food & Food  
 Ingredients

Section/End-User: Jansel Joi C. Villas

Funding Source: Special Trust Fund

Project Title/Code: ULC-STF-NBW/LIS-2024

| Item # | Item Description                        | Unit  | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|-----------------------------------------|-------|-----|-----------|---------|------------|
| 1      | Assorted Coffee/Milk & Chocolate powder | packs | 1   | 2,200.00  |         | 2,200.00   |
| 2      | Chocolate Bars                          | boxes | 7   | 150.00    |         | 1,050.00   |
| 3      | Snacks AM                               | set   | 75  | 80.00     |         | 6,000.00   |

**Specification:**

- Meat Bread
- Softdrinks

|  |              |  |  |  |  |                 |
|--|--------------|--|--|--|--|-----------------|
|  | <b>TOTAL</b> |  |  |  |  | <b>9,250.00</b> |
|--|--------------|--|--|--|--|-----------------|

Purpose: Snacks for the Culmination program of NBW/LIS Month *Nov, 2024*

Checked by:

  
**JULIOUS B. CERNA**

Funds Available:

  
**ALICIA M. FLORES**

TWG - Food &amp; Food Ingredients

HEAD, BUDGET OFFICE

|               |                             |                           |                             |
|---------------|-----------------------------|---------------------------|-----------------------------|
| Signature:    | Prepared by:                | Noted by:                 | Approved by:                |
| Printed Name: | <b>JANSEL JOI C. VILLAS</b> | <b>VICENTE A. GILOS</b>   | <b>DANIEL LESLIE S. TAN</b> |
| Designation:  |                             | UNIT HEAD, PROJECT LEADER | PRESIDENT, VSU              |