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PR-2022-1201-79131



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 3-1-1546-2022-10-0-4

PR No.: STF-2022-12-02411

Date: 01-05-2023

Dept./Office: DA

Category: Office Furniture  
& Fixture

Section/End-User: Milesa C. Marsado

Project Title/Code: DA-2022 (Lab. fees Summer 2021-2022)

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	pc	1	12,000.00		12,000.00

**Specification:**

- Display Cabinet, Filing Cabinet
- Dimensions: 900mm x 450mm x 1850mm
- Powder coated
- Adjustable shelves

<b>TOTAL</b>						<b>12,000.00</b>
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Purpose: Office Furniture &amp; Fixture

Checked by:  <b>LEO A. MAMOLO</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG Office Furniture & Fixture		HEAD, BUDGET OFFICE <i>9 DA Lab fees</i>	
Signature:	Requested by:  <b>MILESA C. MARSADO</b>	Noted by:  <b>RUTH O. ESCASINAS</b>	Approved by: <i>11/1/23</i>  <b>EDGARDO E. TULIN</b>
Printed Name:	<b>MILESA C. MARSADO</b>	<b>RUTH O. ESCASINAS</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU