PPMP #: *176-5-89-2022-9-0-2*

OP# 174

Republic of the Philippines

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

GF-2021-10-01316

PURCHASE REQUEST

Dept./Office: **ODPP** | PR #: **GF-2021-10-01316** | Date: **10-13-2021**

Section/End-User: **Mario C. Bantugan** | Category: **IT Supplies and Equipment**

Funding Source: **General Fund - MOOE** | Project Title/Code: **PPO-OS2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Epson L6160 Black 001**	btls	3	400.00		1,200.0
2	**Epson L6160 Cyan 001**	btls	1	350.00		350.0
3	**Epson L6160 Magenta 001**	btls	1	350.00		350.0
4	**Epson L6160 Yellow 001**	btls	1	350.00		350.0
5	**Ink, Epson 003,Genuine Black 65mL**	btl	20	350.00		7,000.0
6	**Ink, EPSON 003,Genuine Cyan 65mL**	btl	5	350.00		1,750.0
7	**Ink, EPSON 003,Genuine Magenta 65mL**	btl	5	350.00		1,750.0
8	**Ink, EPSON 003,Genuine Yellow 65mL**	btl	5	350.00		1,750.0
9	**Ink, Epson, genuine, (BK) T664, 70 ml**	pieces	10	350.00		3,500.0
10	**Toner, KyoceraTASKalfa 1800**	piece	2	7,000.00		14,000.0

Specification:

Genuine Toner - KYOCERA TASKalfa 1800

	TOTAL					**32,000.0**

Purpose: for office supplies of PPO year 2022

Checked by:	Funds Available:
DIONESIO I. ESTUPA	**ALICIA M. FLORES**
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**MARIO C. BANTUGAN**	**MARIO LILIO P VALENZONA**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU