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PR-2024-0806-214492

OP 8/6/24

214492



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No. : **PPMP-2024-080524-0334**PR No.: **STF-2024-08-01491**Date: **08-06-2024**Dept./Office: **IAS**

Category: **Food & Food**
Ingredients

Section/End-User: **Leonardo S. Toraja Jr.**Funding Source: **Special Trust Fund**Project Title/Code: **IASO-2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	BreakFast for the Guest and Key Officials	day	6	180.00		1,080.00
Specification: Breakfast for Guest and Key Officials for 2 days with Three person <i>Rice</i> <i>Tacina (Pork)</i> <i>egg</i> <i>Fruit</i> <i>Dangit</i> <i>coffee & Milo</i>						
2	Lunch (Buffet Style) Menu#1	person	35	200.00		7,000.00
Specification: With free venue for dining (tables and chairs) Buffet Style Menu: <ul style="list-style-type: none"> • Rice • Chicken Adobo • Chopsuey • Steamed Fish • Pasta • Melon juice 						
3	Meals (Dinner) Buffet Style	person	6	200.00		1,200.00
Specification: With free venue for dining (tables and chairs) within VSU Buffet Style Menu: <ul style="list-style-type: none"> • Rice • Chicken Adobo • Chopsuey • Steamed Fish • Pasta • Juice/softdrinks 						

• Water						
4	Snacks AM	set	35	80.00		2,800.00
Specification: <ul style="list-style-type: none"> • Meat Bread • Softdrinks (350 mL) 						
5	Snacks PM	packs	35	80.00		2,800.00
Specification: <ul style="list-style-type: none"> • Empanada or Cupcakes (Chocolate or carrot) • Lemon Juice with carrots 						
TOTAL						14,880.00
Purpose: Training/workshop (Aug. 19, 2024)						
Checked by:  JULIOUS B. CERNA 8/6/24				Funds Available:  ALICIA M. FLORES		
TWG - Food & Food Ingredients				HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	LEONARDO S. TORAJA JR.		MARIA TERESA A. CRUZ		PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	