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PR-2022-0913-63235



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OUR**PR No.: **STF-2022-09-01752**Date: **09-13-2022**Section/End-User: **Marian . Sacro**Category: **Printing Services**Funding Source: **Special Trust Fund**Project Title/Code: **STF - Registration fee**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printing of Permanent record Envelope	pcs	3000	30.00		90,000.00
	TOTAL					90,000.00

Purpose: office use

Checked by:		Funds Available:	
 ELVIRA B. GORRE TWG - Printing Services		 ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARIAN . SACRO	 MARWEN A. CASTAÑEDA	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU