



PURCHASE REQUEST

Dept./Office: **DVCS**PR #: **GF-2021-04-00106**Date: **04-05-2021**Section/End-User: **Noel C. Bustillo**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **VET. Mends**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printer All-inOne System With Wi-fi, ADF and Ink Tank system	unit	1	14,695.00		14,695.00

Specification:

PRINTER TYPE	Print, Scan, Copy, Fax with ADF
ISO PRINT SPEED (BLACK/COLOUR)	Up to 10 ipm / 5.0 ipm
ISO PRINT SPEED (BLACK/COLOUR)	Up to 7.7 ipm / 3.8 ipm
MAXIMUM COPY SIZE	Legal
SCAN SPEED (FLATBED / ADF)	12 sec / 4.5 ipm (black) 29 sec / 4.5 ipm (colour)
TYPE OF FAX	Walk-up Black and white and colour fax capability
SUPPORTED OS & APPLICATIONS	Windows XP / Vista / 7 / 8 / 8.1 / 10 Windows Server 2003/ 2008 / 2012 / 201 Mac OS X 10.6.8 or later
INTERFACE	USB 2.0, Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct

TOTAL						14,695.00
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Purpose: Office Use

Checked by:

NORMAN O. VILLAS

TWG - Office Equipment

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

NOEL C. BUSTILLO

END USER

Noted by:

SANTIAGO T. PEÑA JR.

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU