



00420

PPMP #: 61-5-831-2021-8-0-2



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OVPRE**

PR #: **GF-2020-10-00420** /1107

Date: **10-15-2020**

Section/End-User: **Maria Louella C. Tambis**

Category: **Office Furniture & Fixture**

Funding Source: **General Fund - MOOE**

Project Title/Code: **INNOVATION-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	2	5,000.00	MARIA LOUELLA C. TAMBIS	10,000.00
Specification: <ul style="list-style-type: none"> • at least (580mmx600mx890-990mm) • Butterfly Mechanism = 360 Degree Swivel Seat • Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric • Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric • Arm: Polypropylene plastic • Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment 						
2	Office Table	pc	3	4,000.00	MARIA LOUELLA C. TAMBIS	12,000.00
Specification: <ul style="list-style-type: none"> • Laminated Wood, • One Long Drawer with 3 Side Drawers, • 2 Top Drawers with Locks, • color: Gray, Wenge, • Dimension: at least W22.75? x L47.25? x H29.5? 						
3	Zebra Roller Blinds Pleated	rolls	13	1,300.00	MARIA LOUELLA C. TAMBIS	16,900.00
Specification: Color: Beige Size: 120 cm x 160 cm (LxW)						
TOTAL						38,900.00
Purpose: For the Innovation Office use.						
Checked by: NORMAN O. VILLAS				Funds Available: MYRNA S. PANCITO		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE <i>folola</i>		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	MARIA LOUELLA C. TAMBIS		ALAN B. LORETO		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	