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PR-2023-1207-161659



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 118-1-751-2023-7-0-0

PR No.: STF-2023-12-02936

Date: 12-07-2023

Dept./Office: DABE

Category: IT Supplies and  
 Equipment

Section/End-User: Lorbert G. Mazo

Funding Source: Special Trust Fund

Project Title/Code: DABE-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Sticker on Sintra Board Printing</b>	lot	3	5,000.00	ELDON P. DE PADUA	15,000.00

**Specification:**

- a. Various designs totalling 35 sq. ft.
- b. Sticker on 1.5mm sintra board
- c. Matte, over-lamination
- d. At least 150 dpi CMYK

<b>TOTAL</b>						<b>15,000.00</b>
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Purpose: Printing of Standee and Poster for City Agri-fair 4ft. x 2ft. sticker on sintra board (1.5mm) printing

Checked by:

  
**DIONESIO I. ESTUPA**

Funds Available:

  
**ALICIA M. FLORES**

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>LORBERT G. MAZO</b>	<b>ELDON P. DE PADUA</b> oic 12/07/2023	<b>DANIEL LESLIE S. TAN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	OIC-PRESIDENT, VSU

One sintra board (35 sq.ft.)  
 will be divided into several  
 boards depending on the  
 design.