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PR-2024-1009-229445



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-092624-0636

PR No.: STF-2024-10-02754

Date: 10-09-2024

Dept./Office: CoEd

Category: Trainings

Section/End-User: Rubio B. Timkang

Project Title/Code: LABSHARE COLLEGE OF
EDUCATION 2025

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	RDE Hall Rental	hour	56	1,000.00		56,000.00
Specification: To use for training, workshop, or seminar Includes chairs, tables, internet, and etc.						
2	Stage Decoration	lot	5	6,000.00		30,000.00
Specification: Will include decorating the hall with various ornamental plants and restoration of the hall after the workshop.						
TOTAL						86,000.00
Purpose: For trainings						
Checked by: ALEXANDER L. CABRAL TWG - Trainings				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: RUBIO B. TIMKANG	Noted by: BAYRON S. BARREDO UNIT HEAD, PROJECT LEADER		Approved by: PROSE IVY G. YEPES PRESIDENT, VSU		