PPMP #: 5-5-324-2021-8-0-1



Republic of the Philippines **VISAYAS STATE UNIVERSITY**

OP# 1844

Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: DBS

PR #: GF-2021-10-01434

Date: 10-25-2021

Section/End-User: Brenda Me P. Valenzona

Category: Office Furniture & Fixture

Funding Source: General Fund - MOOE

Project Title/Code: DBS (A.III.B.1)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost						
1	Office table	unit	1	10,000.00	ANALYN M, MAZO	10,000.00						
Specification:												
	?office wooden table											
	?with lockable drawers, two sided 3 drawers											
	?Dimension: L 63"x W 30" x H 30"											
	?Colors: Mahogany											

	TOTAL	Temperature of the second seco				10,000.00			
Purpose: Office Use									
Checked by:	NORMAN O. VILL	AS	Funds Available: ALICIA M. FLORES						
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE					
Signature: Printed Name:	Requested by: BRENDA ME P. VALE	Note NZONA	•	LYN M. MAZO	Approved be EDGAF	yru C RDO E. TULIN			
Designation:	END USER		UNIT HEAD	, PROJECT LEA	DER PRES	IDENT, VSU			