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PR-2022-0915-63763



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **BAC**Section/End-User: **Arjanery B. Antofina**Funding Source: **General Fund - MOOE**PR No.: **GF-2022-09-01858**Date: **09-15-2022**
 Category: **Office
Equipment**
Project Title/Code: **VSU-COA 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Heavy Duty Combo Binding Machine	unit	1	18,000.00		18,000.00

Specification:

?Specs:

?Maximum Punching Sheets: 25

?Max Size: LS, F4, A4, Extra Long

?Selectable Punching Pins: 24 slots

?Net Weight: 12.5kgs

TOTAL**18,000.00**

Purpose: VSU COA

Checked by:

LEO A. MAMOLO

TWG - Office Equipment

Funds Available:

ALICIA M. FLORES for: MC
 HEAD, BUDGET OFFICE 100

Signature:

Printed Name:

Designation:

Requested by:

ARJANERY B. ANTOFINA

END USER

Noted by:

JESSAMINE C. ECLEO 9/16/22

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU 9/16/22