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PR-2024-0830-219530



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-082024-0365**Dept./Office: **CME**PR No.: **TF-2024-08-01617**Date: **08-30-2024**Section/End-User: **Geecel F. Galvez**Category: **Transportation**Funding Source: **Trust Fund**Project Title/Code: **20201050-6.20**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Van Rental (LEYTE Area)	unit	5	6,000.00		30,000.00

Specification:

Rental and Route Condition:

- VSU to whole Leyte province.
- Inclusive of all consumables (lubricants, fuels and filters)
- Inclusive of vehicle maintenance and repair
- Inclusive of driver expenses
- Vehicle must be able to traverse in/to a road not normally travelled by regular van

	TOTAL					30,000.00
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Purpose: Project use

Checked by:

AMIEL R. ARMADA

Funds Available:

NICK FREDDY R. BELLO

TWG - Transportation

(OIC) HEAD, ACCOUNTING OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	GEECEL F. GALVEZ	MOISES NEIL V. SERIÑO	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU