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PR-2022-1219-82735



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: GF-2022-12-02470

Date: 12-19-2022

PPMP No.: 131-5-1544-2023-7-0-2

Dept./Office: MMDC

Section/End-User: Windy O. Tuyan

Category: **Office Supplies
and General Merchandise
Products**

Project Title/Code: **UNIVERSITY INTEGRATED
INFORMATION OFFICE-2023**

Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	2	600.00		1,200.00
2	Battery, Alkaline, 9 volts	pcs	5	210.00		1,050.00
3	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	20	115.00		2,300.00
4	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	20	125.00		2,500.00
5	Behringer two inputs and two outputs USB audio interface	pc	1	6,000.00		6,000.00

Specification:

Tech Specs




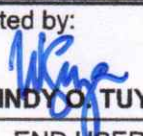
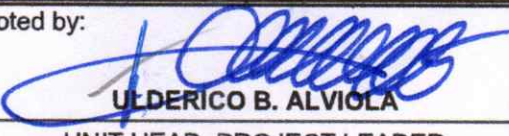
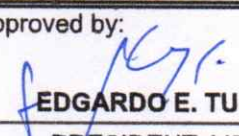
- Computer Connectivity:USB 2.0
- Form Factor:Desktop
- Simultaneous I/O:2 x 2
- Number of Preamps:1 x mic, 1 x instrument
- Phantom Power:Yes
- A/D Resolution:48kHz
- Analog Inputs:1 x XLR-1/4" combo (mic/line), 1 x 1/4" (Hi-Z)
- Analog Outputs:2 x 1/4"
- Headphones:1 x 1/4"
- USB:1 x Type B
- Bus Powered:Yes

6	Binder Clip, 2-inch, 12 pcs/box	boxes	2	100.00		200.00
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Specification:

- Extra Large Binder Clips 2-Inch (12pcs/box), Big Paper Clamps for Office Supplies, Black

7	Binder Clip, 2", black	pcs	22	8.50		187.00
8	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	pcs	4	195.00		780.00
9	Notebook(Dot,lines,Blank,Grid)4 design	pcs	6	110.00		660.00
Specification: ?size:133*194mm ?80 sheets						
10	Paper Clips Small Vinyl (50mm)	Box of 100's	4	40.00		160.00
11	Paper, Bond, A4, S-24, 80 gsm	reams	15	289.00		4,335.00
Specification: bright white, high premium quality						
12	Paper, Bond, Long, S-24, 80 gsm	reams	4	328.00		1,312.00
Specification: bright white, high premium quality						
13	Paper, Bond, Short, S-24, 80 gsm	reams	4	277.00		1,108.00
Specification: bright white, high premium quality						
14	Pen, Permanent Marker, black, fine tip	pieces	5	60.00		300.00
15	Pen, Permanent Marker, blue, broad tip	pieces	3	60.00		180.00
16	Pen, Permanent Marker, blue, fine tip	pieces	5	60.00		300.00
17	Pen, Highlighter, orange	pieces	4	46.00		184.00
18	Pen, Highlighter, violet	pieces	5	47.00		235.00
19	Pen, Sign, .5mm, Gel-type, Blue	piece	23	35.00		805.00
20	Pen, Whiteboard Marker, black	pieces	5	50.00		250.00
21	Pin, Push, hammerhead type, asstd colors 50s/pack	boxes	4	35.00		140.00
22	Rollerball sign Pen (blue)	box of 50's	1	800.00		800.00
Specification: ?Precision wear-free needlepoint tips. ?Soft ergonomic grips provide excellent writing comfort. ?Window barrels make it convenient to monitor ink levels. ?Tip is made of cemented carbide alloy ball and stainless steel pipe.						

?size: 1.0 mm ?color: blue						
23	Scissors, 8" heavy duty, good quality	pieces	4	75.00		300.00
24	Sign Here Sticky Notes	pack	5	59.00		295.00
25	Soap, Dishwashing, Liquid, 250mL	btls	3	150.00		450.00
26	Sticky Note, 3x5 Colored	pads	6	50.00		300.00
27	Tape, Duct, 2" x 25m, Black/Grey	rolls	10	180.00		1,800.00
28	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	2	204.00		408.00
29	White Board	pcs	2	700.00		1,400.00
Specification: 35x50cm whiteboard						
30	Wooden Cork board	pcs	3	600.00		1,800.00
Specification: 40x60cm corkboard						
TOTAL						31,739.00
Purpose: For office uses.						
Checked by:  JED ASAPH D. CORTES				Funds Available:  ALICIA M. FLORES		
TWG - Office Supplies and General Merchandise Products				HEAD, BUDGET OFFICE 		
Signature:	Requested by: 	Noted by: 		Approved by: 		
Printed Name:	WINDY O. TUYAN	ULDERICO B. ALVIOLA		EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		