



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 131-3-1544-2023-1-0-0

PR No.: IGP-2023-02-00206

Date: 02-15-2023

Dept./Office: **MMDC**Category: **IT Supplies and Equipment**Section/End-User: **Windy O. Tuyan**Project Title/Code: **VPP-2023**Funding Source: **Income Generating Project**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Gestetner Ink Pump for DX 2430	pc	1	10,841.60		10,841.60
	TOTAL					10,841.60

Purpose: for printing Services

Checked by:		Funds Available:	
 DIONESIO I. ESTUPA		 ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	WINDY O. TUYAN	JED ASAPH D. CORTES	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU