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PR-2023-0512-116937



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 231-1-1609-2023-4-0-0

PR No.: STF-2023-05-00844

Date: 05-12-2023

Dept./Office: **GS**Category: **Office Furniture  
& Fixture**Section/End-User: **Maricar B. Posas**Project Title/Code: **GS2023**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet, 4 drawers, Dark Green	pcs	8	8,500.00		68,000.00
<b>Specification:</b> ?at least 45.2x 62 x 133.1cm (LWH) ?Vertical ?preferably dark green color						
<b>TOTAL</b>						<b>68,000.00</b>
Purpose: Office use						
Checked by:  <b>NILO L. LEORNA</b> TWG - Office Furniture & Fixture				Funds Available:  <b>ALICIA M. FLORES</b> FF31-6 HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	<b>MARICAR B. POSAS</b>		<b>SANABELLA B. TULIN</b>		<b>EDGARDO E. TULIN</b>	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	