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PR-2025-0128-249950



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-011625-0857

PR No.: GF-2025-01-00113

Date: 08-12-2025

Dept./Office: IO

Category: Food & Food
 Ingredients

Section/End-User: Cristlyn V. Bacariza

Funding Source: General Fund - MOOE

Project Title/Code: Innovation Office-2025

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals (Breakfast) Buffet Style	packs	9	200.00		1,800.00

Specification:
MENU (3)

- EGG
- BACON
- DANGGIT
- HOTDOG
- BANANA
- COFEE/MILK/MILO/JUICE
- MINERAL BOTTLED WATER

With venue inside the campus (Tables and Chairs)

2	Snacks AM (80.00)	packs	260	80.00		20,800.00
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Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks
- Juice (Tetra Pack/Canned)

3	Snacks PM (80.00)	packs	260	80.00		20,800.00
Specification: Please encircle your Preferred Snack below: Choose (1) only <ul style="list-style-type: none"> • Meat Bread • Empanada • Siopao • Ham and Cheese Bread • Egg Sandwich • Burger • Spaghetti/Carbonara Please Encircle your Preferred Beverage below: Choose (1) only <ul style="list-style-type: none"> • Bottled Water • Softdrinks • Juice (Tetra Pack/Canned) 						
4	Packed Meals (for Lunch or Dinner)	sets	30	200.00		6,000.00
Specification: <ul style="list-style-type: none"> • at least 2 servings of main dishes (pork/beef/chicken/fish) • at least 1 serving of drinks • at least 1 serving of fruits/dessert • packaging must be made of biodegradable materials 						
5	Innovation Office Trainings - Packed AM Snacks	pack	60	80.00		4,800.00

Specification:**Choices:**

- Buko Pie
- Spaghetti/Carbonara with slice bread
- Meat Bread
- Banana/Carrot Cake
- Camote and Banana Fritters (Mixed)

Drinks:

- Cucumber/Carrot Juice
- Softdrinks
- Water
- Canned Juice

Note: Each snack must be individually packed.

6	Innovation Office Trainings - Packed PM Snacks	pack	60	80.00		4,800.00
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Specification:**Choices:**

- Buko Pie
- Spaghetti/Carbonara with slice bread
- Meat Bread
- Banana/Carrot Cake
- Camote and Banana Fritters (Mixed)

Drinks:

- Cucumber/Carrot Juice
- Softdrinks
- Water
- Canned Juice

Note: Each snack must be individually packed.

7	Buffet Style (Lunch or Dinner)	person	275	280.00		77,000.00
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Specification:

Rice

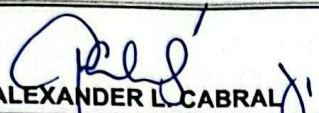

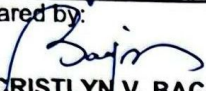


2 Dish of Any (Pork, Beef, Chicken, Fish/Seafood) or 1 Dish of Any (Pork, Beef, Chicken, Fish/Seafood) & 1 Dish of vegetables or noodles

Fruits or Dessert

Drinks

TOTAL**136,000.00**

Purpose: For Innovation Office trainings.

Checked by:  ALEXANDER L. CABRAL		Funds Available:  ALICIA M. FLORES <i>11 NOV. 21</i>	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	CRISTLYN V. BACARIZA	FELICIANO G. SINON	PROSEPIO G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU